

Student Name: _____

Cornell Note-Taking System

The basic idea is to leave approximately 1/3 of the page blank and to do all note-taking on the remaining 2/3 of the page. The purpose of the blank space is to allow you to write possible test questions, clarify and/or summarize key terms or general concepts.

Steps:

- A. Divide your paper into two sections by drawing a line vertically down the page. Draw your line so approximately 1/3 of your page is to be left blank on either the right or left hand side (depending on if you are right or left handed).
- B. Take notes in class as usual, remembering not to intrude on your blank section of the page.
- C. Sometime after class, (the sooner the better) go back through your notes to predict possible test questions, summarize, and clarify any terms or ideas. Remember that your questions should closely approximate the questions you are likely to see on a test. What points did the instructor make?
- D. When it comes time to study for your exam, cover up the part of your page that has your notes and use the other part as a self-study test guide.

Date:	Topic:
Q U E S T I O N S	NOTES

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NOTES	Q U E S T I O N S

Adapted from the Student Learning Assistance Center – Southwest Texas State University